

**Lavina Public School
Regular School Board Meeting
January 16, 2024**

On Tuesday, January 16, 2024, at 7:01 p.m. Chairman Jennelle Wallis called the regular school board meeting to order. Trustee Ben Lehfeltdt and Superintendent Nicole Hanson were in attendance. Raquel Sanguins was taking notes for the clerk. Guests present were Francine Jansen, Kevin Wineteer, Rena Kouba, Jana Hutzenbiler and Charly Tatom. Joining the meeting on Google Meet were Lisa Carpenter and Jenny Somers.

The Pledge of Allegiance was recited.

Ben made a motion to approve the minutes of the December 12, 2023 regular meeting as presented. Jennelle 2nd, all in favor, motion passed.

Public Participation/Comments: None

Communications:

- 1. Trustee's report:** None
- 2. Student Council:** None
- 3. Teacher's organization:** Raquel thanked the Board for the Christmas bonus. She discussed I Love to Read month, AIMS testing and band valentines.
- 4. AD's Report:** Francine attended the MHSA annual meeting. 8 of 9 proposals presented passed. Homeschool students can now move within a district. Schools will incur a \$500 fine for not streaming NFHS during the postseason. Thursday night official rotation and AED requirement were mentioned. The new bus problem is still being investigated. BlueBird is trying to figure it out.
- 5. Maintenance Report:** Josh's last day was today. Jess Fish will sub until someone is hired full-time. Star Service has done a good job on the boiler project. The bleachers have been repaired.

Superintendent's Report:

- Grants Update
 - Playground - \$1,000,000
 - Strategic Plan for continuity
 - Historic Preservation - \$500,000 for water mitigation and windows
- Coffee with the Supt
- FFA/Shop Class
- 95 Mills Discussion
- School Climate Surveys
- Snow Removal

Old Business:

- 1. Chapter 55:** Accreditation is due on March 29th. The committee is working on graduation profile stakeholder input.

2. Policy Updates:

a) MTSBA Model Policies with Required Updates

- i. MTSBA Model Policy 1400 – Board Meetings
- ii. MTSBA Model Policy 1420 – Board Meeting Procedure
- iii. MTSBA Model Policy 1511 – Code of Ethics
- iv. MTSBA Model Policy 1610 – Goals and Objectives
- v. MTSBA Model Policy 2151F – Assumption of Risk Form
- vi. MTSBA Model Policy 2320 – Field Trips and Excursions
- vii. MTSBA Model Policy 3141 – Non-Resident Enrollment
- viii. MTSBA Model Policy 3305 – Seclusion and Restraint
- ix. MTSBA Model Policy 3310P- Risk Assessments
- x. MTSBA Model Policy 3410 – Student Health and Examinations
- xi. MTSBA Model policy 3410F – Medical Consent Form
- xii. MTSBA Model Policy 3413F2 – Immunization Religious Exemption Form
- xiii. MTSBA Model Policy 3431 – Emergency Treatment
- xiv. MTSBA Model Policy 3600F1, 3600F2, 3600P – Student Records Procedures and Forms
- xv. MTSBA Model Policy 5121 – Applicability of Personnel Policies and Professional Development
- xvi. MTSBA Model Policy 5223 – Personal Conduct
- xvii. MTSBA Model Policy 5330 – Maternity and Paternity Leave
- xviii. MTSBA Model Policy 7320 – Purchasing
- xix. MTSBA Model Policy 8110 – Bus Routes and Schedules
- xx. MTSBA Model Policy 8125 – School Bus Emergencies
- xxi. MTSBA Model Policy 8132 – Activity Trips
- xxii. MTSBA Model Policy 8210 – Procurement Policy for School Food Purchases and Use of Federal Funds

b) MTSBA Model Policies with Recommended Updates

- i. MTSBA Model Policy 1240 – Duties of Individual Trustees
- ii. MTSBA Model Policy 1520 – Board Staff Communications
- iii. MTSBA Model Policy 3310P2-Academic Honesty and Responsible Use of Resources
- iv. MTSBA Model Policy 5231 – Personnel Records

c) MTSBA Model Policies with Legal Reference Updates Not Requiring Board Action

- i. MTSBA Model Policy 1650 – Public Charter Schools
- ii. MTSBA Model Policy 2158 – Family Engagement Policy
- iii. MTSBA Model Policy 2500 – English Language Learner Program

- iv. MTSBA Model Policy 3210 – Equal Educational Opportunity
- v. MTSBA Model Policy 6140 – Duties and Qualifications of Administrators

Ben made a motion to approve the 1st Reading of the policy updates. Jennelle 2nd, all in favor, motion passed.

New Business:

1. **4-day Week:** A decision will be made by March. A community discussion will be held on January 29th at 7:00 p.m. where both sides will be presented.
2. **Resignation and Open Position– Head Maintenance:** Ben made a motion to approve the resignation and open the position of head maintenance. Jennelle 2nd, all in favor, motion passed.
3. **Resignation and Open Position – District Clerk:** Ben made a motion to approve the resignation and open the position of district clerk. Jennelle 2nd, all in favor, motion passed.
4. **Resignation and Open Position – Special Ed Aide:** Ben made a motion to approve the resignation and open the position of special ed. aide. Jennelle 2nd, all in favor, motion passed.
5. **Resignation and Open Position – Asst. Cook:** Ben made a motion to approve the resignation and open the position of asst. cook. Jennelle 2nd, all in favor, motion passed.
6. **Contract for Grant Writing – Stahly:** Ben made a motion to approve the contract for grant writing in the amount of \$10,800. Jennelle 2nd, all in favor, motion passed.
7. **Activity Bus Guidelines:** Ben made a motion to approve the activity bus guidelines. Jennelle 2nd, all in favor, motion passed.
8. **Superintendent Evaluation -Executive Session:** At 8:30 p.m. Ben made a motion to move to Executive Session. Jennelle 2nd, all in favor, motion passed. Executive Session was adjourned at 9:15 p.m.

Ben made a motion to approve the bills and payroll as presented. Jennelle 2nd, all in favor, motion passed.

The next regular meeting is scheduled for Tuesday, February 13, 2024.

Ben made a motion to adjourn the meeting at 9:30 p.m. Jennelle 2nd, all in favor, motion passed.

Chairman of the Board

District Clerk

Date

Date