

**Lavina Public School
Regular School Board Meeting
October 12, 2020**

On Monday, October 12, 2020, at 7:00 p.m. Vice-Chairman Jennelle Wallis called the regular school board meeting to order. Trustee Lee Burroughs, Superintendent Nicole Hanson and Clerk Julie Sperry were in attendance. Guests present were Francine Jansen, Joyce Jutila and Brittany Boehm. Ivy Mallo joined the meeting on Google Meet.

The Pledge of Allegiance was recited.

Lee made a motion to approve the minutes of the September 8, 2020 regular meeting and September 21, 2020 special meeting as presented. Jennelle 2nd, all in favor, motion passed.

Public Participation/Comments: None

Communications:

- **Trustee's report:** Both Lee and Jennelle thought our legal training was worthwhile.
- **Student Council:** None
- **Teacher's organization:** Brittany announced the seniors took the ACT last week, MEA Convention is Thursday and Friday, and the end of the 1st quarter is October 29th.
- **AD's Report:** Francine reported:
 - Jr. High volleyball ended with 9 girls from Lavina and 24 total participants.
 - Jr. High girls' basketball begins today. Tracy Zuhoski is the head coach. The same number of participants as Jr. High volleyball is expected.
 - High school volleyball has 4 more games before district tournaments which will be held in Lewistown on October 29 – 31. There are quite a few regulations in place.
 - High school football will be in Medicine Lake on October 24th for a play-off game. They finished the season in 3rd place.
 - MHSa will publish guidelines for winter sports this week.

Superintendent's Report:

Special Education Aides: I am going to have to hire two special education aides. One of the aides will be full time. Meaghan will not only be an aide to one of our new students, she is also helping with RTI groups and classrooms throughout the day. We are going to use some of our COVID funds to cover a portion of her salary. We will also use Flow through Funds from the Sped Co-Op. The other aide position is part time. This person serve another student that is joining our district.

MEA: We have five teachers attending MEA on October 15th and 16th. The rest of the teaching staff did professional development over the summer and have turned in all the documentation to me.

Student of the month/week: One student from the junior/high school will be recognized each month. One student from the elementary will be recognized each week.

Fundraising for Lily: Approximately \$2700 was raised by the Lavina community. Lily and her mom came by the school to pick up the cash and a game basket donated by Reed Point schools.

Door decorating contest: I commissioned a door decorating contest for spirit week. The winning classes were 3rd/4th for the elementary and eighth grade for the high school/junior high.

Parent Conferences: Fourteen parents in the elementary set up conferences with teachers and twelve set up conferences in the junior high/high school with the grade school. Parent contact is important. At the end of each month, I have asked teachers to provide me a copy of their communication log.

PIR/Check-in Check-Out: I had Alicia Godfrey come in to talk to staff about a behavior program known as check-in check-out. We will be starting this program on Monday, October 19th. The goal behind the Tier II program is to change unwanted behaviors and enhance relationships with adults here at school.

Backpack Program: I am currently working on getting a backpack program started. The purpose of a backpack program is to feed hungry kids over the weekend. This program is separate from our school lunch program.

COVID Readiness: Because cases are climbing, I have asked all of the teachers to come up with Standard Operating Procedures for two scenarios; one if we were to have to shut down for two weeks and another if we were to have to shut down for a longer amount of time. I have asked that these plans be structured and well communicated with parents in the event of a COVID closure at our school. We are working really hard to mitigate exposure at school by deep daily cleanings, fogging at the end of every day, and wiping down surfaces such as desks in the classrooms. In addition, we have limited exposure by allowing guests to come to the office only and increased hand washing/sanitizing.

Old Business: None

New Business:

1. **Hire Teacher's Aides:** Lee made a motion to hire Meaghan Raw full time and Joyce Jutila (pending background check) part time as teacher's aides. Jennelle 2nd, all in favor, motion passed.
2. **Attendance Agreements:** Lee made a motion to approve the two attendance agreements as presented. Jennelle 2nd, all in favor, motion passed.
3. **Memorandum of Understanding with Teachers:** Lee made a motion to approve the Covid-19 Memorandum of Agreement. Jennelle 2nd, all in favor, motion passed.
4. **Extra hours pay for Title I:** Lee made a motion to approve extra hours worked during the summer for Title I. Jennelle 2nd, all in favor, motion passed.

Lee made a motion to approve the bills and payroll as presented. Jennelle 2nd, all in favor, motion passed.

The next regular meeting is scheduled for Tuesday, November 10, 2020 at 7:00 p.m.

Lee made a motion to adjourn the meeting at 7:45 p.m. Jennelle 2nd, all in favor, motion passed.

Chairman of the Board

District Clerk

Date

Date