

**Lavina Public School
Regular School Board Meeting
December 12, 2023**

On Tuesday, December 12, 2023, at 7:00 p.m. Vice-Chairman Dan Peters called the regular school board meeting to order on Google Meet. Trustee Ben Lehfeldt, Superintendent Nicole Hanson and Clerk Julie Sperry were in attendance. Guests present were Francine Jansen and Cedar Martin. Joining the meeting on Google Meet were Reese Wallis and Rena Kouba.

The Pledge of Allegiance was recited.

Ben made a motion to approve the minutes of the November 14, 2023 regular meeting as presented. Dan 2nd, all in favor, motion passed.

Public Participation/Comments: Mrs. Hanson read comments from the sixth grade students who attended Expedition:Yellowstone.

Communications:

- 1. Trustee's report:** Ben thanked the teachers for their participation in the "Ag in Color" contest.
- 2. Student Council:** Reese reported on the tree decorating contest and coin drive.
- 3. Teacher's organization:** Cedar discussed the door decorating contest, Secret Santa, staff party, Christmas concert and activities planned for the day before break.
- 4. AD's Report:** The Tip-off Tournament was a success. Francine will attend the MHSAA annual meeting in January. MHSAA is requiring all schools to have an Emergency Action Plan in place by July 15, 2024. The new football scoreboard was discussed.
- 5. Maintenance Report:** There was a leak in the boiler room. Star Service was here quickly to fix it.

Superintendent's Report:

- 4-Day School Week Survey
- Superintendent Evaluation Review
- Grant Meetings
- Staff Christmas Party

Old Business:

- 1. Chapter 55:** A team has been established to work on Chapter 55 – Kelli Schwehr, Lisa Carpenter, Bri Erfle and Mrs. Hanson. They have scheduled a meeting for Jan. 4th.

New Business:

1. Policy Updates:

- a) MTSBA Model Policies with Required Updates
 - i. MTSBA Model Policy 1400 – Board Meetings
 - ii. MTSBA Model Policy 1420 – Board Meeting Procedure

- iii. MTSBA Model Policy 1511 – Code of Ethics
- iv. MTSBA Model Policy 1610 – Goals and Objectives
- v. MTSBA Model Policy 2151F – Assumption of Risk Form
- vi. MTSBA Model Policy 2320 – Field Trips and Excursions
- vii. MTSBA Model Policy 3141 – Non-Resident Enrollment
- viii. MTSBA Model Policy 3305 – Seclusion and Restraint
- ix. MTSBA Model Policy 3310P- Risk Assessments
- x. MTSBA Model Policy 3410 – Student Health and Examinations
- xi. MTSBA Model policy 3410F – Medical Consent Form
- xii. MTSBA Model Policy 3413F2 – Immunization Religious Exemption Form
- xiii. MTSBA Model Policy 3431 – Emergency Treatment
- xiv. MTSBA Model Policy 3600F1, 3600F2, 3600P – Student Records Procedures and Forms
- xv. MTSBA Model Policy 5121 – Applicability of Personnel Policies and Professional Development
- xvi. MTSBA Model Policy 5223 – Personal Conduct
- xvii. MTSBA Model Policy 5330 – Maternity and Paternity Leave
- xviii. MTSBA Model Policy 7320 – Purchasing
- xix. MTSBA Model Policy 8110 – Bus Routes and Schedules
- xx. MTSBA Model Policy 8125 – School Bus Emergencies
- xxi. MTSBA Model Policy 8132 – Activity Trips
- xxii. MTSBA Model Policy 8210 – Procurement Policy for School Food Purchases and Use of Federal Funds

b) MTSBA Model Policies with Recommended Updates

- i. MTSBA Model Policy 1240 – Duties of Individual Trustees
- ii. MTSBA Model Policy 1520 – Board Staff Communications
- iii. MTSBA Model Policy 3310P2-Academic Honesty and Responsible Use of Resources
- iv. MTSBA Model Policy 5231 – Personnel Records

c) MTSBA Model Policies with Legal Reference Updates Not Requiring Board Action

- i. MTSBA Model Policy 1650 – Public Charter Schools
- ii. MTSBA Model Policy 2158 – Family Engagement Policy
- iii. MTSBA Model Policy 2500 – English Language Learner Program
- iv. MTSBA Model Policy 3210 – Equal Educational Opportunity
- v. MTSBA Model Policy 6140 – Duties and Qualifications of Administrators

Ben made a motion to table the policy updates. Dan 2nd, all in favor, motion passed.

Ben made a motion to approve the bills and payroll as presented. Dan 2nd, all in favor, motion passed.

The next regular meeting is re-scheduled for Tuesday, January 16, 2024.

Ben made a motion to adjourn the meeting at 7:56 p.m. Dan 2nd, all in favor, motion passed.

Chairman of the Board

District Clerk

Date

Date