

**Lavina Public School  
Regular School Board Meeting  
February 13, 2024**

On Tuesday, February 13, 2024, at 7:00 p.m. Chairman Jennelle Wallis called the regular school board meeting to order. Trustees Ben Lehfeltdt and Dan Peters, Superintendent Nicole Hanson and Clerk Julie Sperry were in attendance. Guests present were Charly Tatom, Jess Senteney-Fish, Charlie Egge and Jessica Dodds. Joining the meeting on Google Meet were Robie Culver, Rena Kouba and Jenny & Justin Somers.

The Pledge of Allegiance was recited.

Ben made a motion to approve the minutes of the January 16, 2024 regular meeting as presented. Jennelle 2<sup>nd</sup>, all in favor, motion passed.

**Public Participation/Comments:** Charlie Egge discussed the condition and trade-in value of the Expedition he uses for his bus route.

**Communications:**

- 1. Trustee's report:** None
- 2. Student Council:** None
- 3. Teacher's organization:** Jessica reported on the spelling bee, MAPS testing, MTSS, Book Fair and the SEL programs.
- 4. AD's Report:** There are 17 girls out for Jr. High basketball. Ski Day is March 15. District basketball is in Lockwood this weekend and divisional is in Miles City in two weeks.
- 5. Maintenance Report:** Jess has been cleaning and organizing. A new air handler will be installed this weekend. Smoke dampers will also be replaced. The handles on the main doors have been replaced. The coving in the gym was repaired. Propane has been ordered to finish the year. The football scoreboard will be installed in March.

**Superintendent's Report:**

- Grant Update
- Teacher Evaluations
- Application Update
  - Head of Maintenance: Three applications
  - Clerk Position: One applicant
- Air Damper Repair

**Old Business:**

- 1. Chapter 55:** Accreditation is due on March 29<sup>th</sup> and will be good for 3 years.
- 2. 4-day Week:** A committee has been formed. The stakeholder meeting will be March 4 at 3:30 p.m.

### **3. Policy Updates – 2<sup>nd</sup> Reading:**

#### **a) MTSBA Model Policies with Required Updates**

- i. MTSBA Model Policy 1400 – Board Meetings
- ii. MTSBA Model Policy 1420 – Board Meeting Procedure: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policies 1400 and 1420 with no options. Dan 2<sup>nd</sup>, all in favor, motion passed.
- iii. MTSBA Model Policy 1511 – Code of Ethics: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policy 1511. Dan 2<sup>nd</sup>, all in favor, motion passed.
- iv. MTSBA Model Policy 1610 – Goals and Objectives: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policy 1610. Jennelle 2<sup>nd</sup>, all in favor, motion passed.

Charlie Egge left the meeting at 7:48 p.m.

- v. MTSBA Model Policy 2151F – Assumption of Risk Form: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policy 2151F to be included in the handbook. Dan 2<sup>nd</sup>, all in favor, motion passed.
- vi. MTSBA Model Policy 2320 – Field Trips and Excursions: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policy 2320. Dan 2<sup>nd</sup>, all in favor, motion passed.
- vii. MTSBA Model Policy 3141 – Non-Resident Enrollment: Ben made a motion to table policy 3141. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
- viii. MTSBA Model Policy 3305 – Seclusion and Restraint: Dan made a motion to approve the 2<sup>nd</sup> and final reading of policy 3305. Ben 2<sup>nd</sup>, all in favor, motion passed.
- ix. MTSBA Model Policy 3310P- Risk Assessments:
- x. MTSBA Model Policy 3410 – Student Health and Examinations:
- xi. MTSBA Model policy 3410F – Medical Consent Form: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policies 3310P, 3410 and 3410F. Dan 2<sup>nd</sup>, all in favor, motion passed.
- xii. MTSBA Model Policy 3413F2 – Immunization Religious Exemption Form: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policy 3413F2. Dan 2<sup>nd</sup>, all in favor, motion passed.
- xiii. MTSBA Model Policy 3431 – Emergency Treatment: Dan made a motion to approve the 2<sup>nd</sup> and final reading of policy 3431. Ben 2<sup>nd</sup>, all in favor, motion passed.
- xiv. MTSBA Model Policy 3600F1, 3600F2, 3600P – Student Records Procedures and Forms: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policies 3600F1, 3600F2 and 3600P. Ben 2<sup>nd</sup>, all in favor, motion passed.
- xv. MTSBA Model Policy 5121 – Applicability of Personnel Policies and Professional Development: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policy 5121. Jennelle 2<sup>nd</sup>, all in favor, motion passed.

- xvi. MTSBA Model Policy 5223 – Personal Conduct: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policy 5223. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
- xvii. MTSBA Model Policy 5330 – Maternity and Paternity Leave: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policy 5330 removing the sentence beginning on Line 15. Dan 2<sup>nd</sup>, all in favor, motion passed.
- xviii. MTSBA Model Policy 7320 – Purchasing: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policy 7320. Dan 2<sup>nd</sup>, all in favor, motion passed.
- xix. MTSBA Model Policy 8110 – Bus Routes and Schedules: Dan made a motion to approve the 2<sup>nd</sup> and final reading of policy 8110. Ben 2<sup>nd</sup>, all in favor, motion passed.
- xx. MTSBA Model Policy 8125 – School Bus Emergencies: Dan made a motion to approve the 2<sup>nd</sup> and final reading of policy 8125. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
- xxi. MTSBA Model Policy 8132 – Activity Trips: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policy 8132 with no options. Dan 2<sup>nd</sup>, all in favor, motion passed.
- xxii. MTSBA Model Policy 8210 – Procurement Policy for School Food Purchases and Use of Federal Funds: Ben made a motion to table policy 8210. Dan 2<sup>nd</sup>, all in favor, motion passed.

b) MTSBA Model Policies with Recommended Updates

- i. MTSBA Model Policy 1240 – Duties of Individual Trustees: Ben made a motion to approve the 2<sup>nd</sup> and final reading of policy 1240. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
- ii. MTSBA Model Policy 1520 – Board Staff Communications: Dan made a motion to leave policy 1520 as is. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
- iii. MTSBA Model Policy 3310P2-Academic Honesty and Responsible Use of Resources: Ben made a motion to table policy 3310P2. Dan 2<sup>nd</sup>, all in favor, motion passed.
- iv. MTSBA Model Policy 5231 – Personnel Records: Jennelle made a motion to approve the 2<sup>nd</sup> and final reading of policy 5231. Dan 2<sup>nd</sup>, all in favor, motion passed.

c) MTSBA Model Policies with Legal Reference Updates Not Requiring Board Action

- i. MTSBA Model Policy 1650 – Public Charter Schools
- ii. MTSBA Model Policy 2158 – Family Engagement Policy
- iii. MTSBA Model Policy 2500 – English Language Learner Program
- iv. MTSBA Model Policy 3210 – Equal Educational Opportunity
- v. MTSBA Model Policy 6140 – Duties and Qualifications of Administrators

## **New Business:**

### **1. Environmental Process for Historic Preservation Grant:**

- Designate an Environmental Certifying Officer: Dan made a motion to appoint Nicole Hanson as the Environmental Certifying Officer. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
- Public comments regarding the project and the Environmental Process
- Final environmental determination of a Categorical Exclusion
- Resolution to accept the determination of a Categorical Exclusion: Ben made a motion to approve the resolution to accept the determination of a Categorical Exclusion. Dan 2<sup>nd</sup>, all in favor, motion passed.

### **2. Senior Class:** Dan made a motion to table the request for a “scholarship check” to replace a senior trip. Ben 2<sup>nd</sup>, all in favor, motion passed. Ben made a motion to approve the graduation songs. Dan 2<sup>nd</sup>, all in favor, motion passed.

### **3. Request to Open Negotiations:** Jennelle made a motion to open negotiations with LTA for the 2024-2025 school year. Ben 2<sup>nd</sup>, all in favor, motion passed.

### **4. Call for Election:** Jennelle made a motion to approve the following resolution. Dan 2<sup>nd</sup>, all in favor, motion passed.

**BE IT RESOLVED**, the Board of Trustees for School District No. 2, Golden Valley County, State of Montana, will hold the Annual Regular School Election on Tuesday, the 7th day of May, 2024, which date is not less than seventy (70) days after the passage of this resolution.

The election will be conducted by:

☒ Mail Ballot   ☐ Poll Election (the polls will be open from 12:00 p.m. until 8:00 p.m.)

The purpose of the election is to elect one (1) trustees for a three-year term.

Approval of additional levies to operate and maintain the technology fund for FY 2025 - 2029 will also be requested.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Julie Sperry, election administrator, to cancel that portion of the election in accordance with [13-1-304](#) and [20-3-313](#), MCA.

The following voting locations will be used for the election and the three electors of this district who are qualified to vote at such election are hereby appointed to act as judges at the election at each voting place as follows:

**Voting Location and Address:** Lavina School, 214 1st Street E, Lavina, MT 59046

Election Judges:

Jamie Lehfeldt

Abby O'Neill

Francine Jansen

**BE IT FURTHER RESOLVED**, that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and request the clerk to close regular registration and to prepare

and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges.  
No further proceedings were conducted relating to the election.

5. **Mid-year Board Goals Check-in:** No action was taken.
6. **Hire Aide:** Ben made a motion to hire Rosalind Watkins as Special Ed aide. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
7. **Update Seitz Route:** Ben made a motion to approve the update to the Seitz Route. Dan 2<sup>nd</sup>, all in favor, motion passed.

Jennelle made a motion to approve the bills and payroll as presented. Ben 2<sup>nd</sup>, all in favor, motion passed.

The next regular meeting was re-scheduled for Tuesday, March 19, 2024.

Jennelle made a motion to adjourn the meeting at 9:21 p.m. Dan 2<sup>nd</sup>, all in favor, motion passed.

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Chairman of the Board

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date