

**Lavina Public School
Regular School Board Meeting
March 10, 2020**

On Tuesday, March 10, 2020, at 7:00 p.m. Chairman Lee Burroughs called the regular school board meeting to order. Trustee Ben Lehfeldt, Superintendent Duane Walker and Clerk Julie Sperry were in attendance. Guests present were Koree MacMurdie, Susan and Anastasia Hayes, Berlin Sanguins, Edlen Brockman, Francine Jansen, Jennelle Wallis, Brittany Boehm, Kim Kopetzky, Kelli Schwehr, Larry Ketcham, Dan Peters and Randy Hutzenbiler.

The Pledge of Allegiance was recited.

Ben made a motion to approve the minutes of the February 11, 2020 regular meeting as presented. Lee 2nd, all in favor, motion passed.

Public Participation/Comments: BPA members Anastasia and Berlin reported on the State Leadership Conference. Four members placed in their events with Anastasia and Berlin qualifying for the National Conference.

Communications:

- **Trustee's report:** None
- **Student Council:** The Student Council sold concessions and grossed about \$250.
Teacher's organization: Susan discussed the Spelling Bee, Prom on April 4th, a reading conference attended by three teachers, Dr. Seuss Day, and reading buddies on a volunteer basis. Kelli reported on the end of the 3rd quarter and testing. Kim talked about Pre-school Screening and the Upstart program. Koree reported on Music Festival and the upcoming concert.
- **AD's Report:** Mr. Grammens attended the scheduling meetings. District fees are increasing.

Rena Kouba joined the meeting at 7:07 p.m.

Superintendent's Report:

State BPA will be held in Billings March 8-10, Mrs. Sanguins and the student's will stay in Billings one night. I will be driving some students and teachers to Hobson for a Math contest on March 12. We do not have any school on March 13th. The District music festival will be in Billings on March 17th. The end of the 3rd quarter will be March 18th. March 19th will be a ski day/alternative day. Mr. MacMurdie will be putting on the Music concert on March 24th at 7:00.

Jana would like to do the summer yard maintenance again; she is requesting a helper as she would like to share the duties with another person. We have advertised for help and I will be making recommendations in April. Samantha is scheduled for her surgery on her foot for April 2. We have advertised for a part time helper of about 4 hours per day. Mr. Grammens and I have discussed some projects that need to be addressed. The first one is the purchase of a new bus, either a route bus or a new activity bus. The gym floor needs to be sanded down and repainted, I will be obtaining bids to have this done. Two years ago the cost of the floor was about \$23,000.00. (\$40,000 today) We have some foundation and sidewalk decay, we will need to address replacing some sidewalks and shoring up the foundation of the old building. Some discussion of replacing the old reader board outside the school has been brought up, I will be researching a

replacement cost for this. The football field could use a new sprinkler system. A new system would cost around \$5,000.00, which could be paid partly out of the athletic fund.

Old Business:

1. **Football Restrooms and Storage:** S Bar S provided a bid for a 3-sided structure for bus parking with storage and a bathroom. Mr. Walker will get bids from Aldrich Lumber and the Amish contractor from Roundup. Tabled.

Trustee Craig Jensen joined the meeting at 7:22 p.m.

2. **Tech Ed and Family Consumer Science Programs:** Tabled.
3. **2nd Reading Unpaid Meal Charges Policy Revision:** Ben made a motion to approve the 2nd Reading of the Unpaid Meal Charges Policy as revised. Craig 2nd, all in favor, motion passed.
4. **Class Schedule 2020-2021:** The schedule is a work in progress. Tabled.

Rena left the meeting at 7:35 p.m.

New Business:

1. **Senior Class:** Craig made a motion to approve Anastasia's graduation cap designs. Ben 2nd, all in favor, motion passed.
2. **Renew Tenure Contracts:** Ben made a motion to renew the contracts of the tenured teachers: Kelli Schwehr, Bill Battaiola, Lynsey Heiken, Susan Hayes and Koree MacMurdie. Craig 2nd, all in favor, motion passed.
3. **Renew/Non-Renew Non-Tenure Contracts:**
 - a. Ben made a motion to renew the contract of Nicole Clymer which will give her tenure. Craig 2nd, Ben and Craig in favor, Lee voted nay, motion passed.
 - b. Ben made a motion to renew the contract of Samantha Painter which will give her tenure. Lee 2nd, all in favor, motion passed.
 - c. Ben made a motion to renew the contract of Larry Ketcham which will give him tenure. Craig 2nd, Ben and Craig in favor, Lee voted nay, motion passed.
 - d. Ben made a motion to renew the contract of Kim Kopetzky which will give her tenure. Lee 2nd, all in favor, motion passed.
 - e. Ben made a motion to renew the contract of Tom Clymer. Craig 2nd, all in favor, motion passed.
 - f. Ben made a motion to renew the contract of Brittany Boehm. Lee 2nd, all in favor, motion passed.
 - g. Ben made a motion to renew the contract of Lea Ann Zinne. Craig 2nd, all in favor, motion passed.
4. **2020-2021 Calendar:** Tabled.

5. NFHS Camera System: Tabled.

Anastasia, Edlen and Berlin left the meeting at 8:11 p.m. Susan, Larry, Kim and Koree left the meeting at 8:22 p.m.

6. Consideration and adoption of resolution estimating changes in revenue/mills from tuition, adult education, building reserve, transportation and bus depreciation levies for school fiscal year 2020-2021:

Resolution of Intent to Impose an Increase in Levies

As an essential part of its budgeting process, the Lavina School Board of Trustees is authorized by law to impose levies to support its budget. The Lavina School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2020, using certified taxable valuations from the current school fiscal year as provided to the district:

Fund supported	Estimated Change In Revenues*	Estimated Change In Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Adult Education	0	0	0	0
Bus Depreciation	0	0	0	0
Transportation	\$90,515 increase	35.26 mills increase	\$47.60 increase	\$91.24 increase
Tuition	0	0	0	0
Building Reserve Elementary	0	0	0	0
Building Reserve HS	0	0	0	0
Total	\$90,515 increase	35.26 mills increase	\$47.60 increase	\$91.24 increase

*Impacts above are based on current certified taxable valuations from the current school fiscal year.

Regarding the building reserve levy under SB 307, the following are school facility maintenance projects anticipated to be completed at this time:

1. Wi-Fi improvements for security
2. Foundation repairs
3. Sidewalk repairs
4. Strip, sand, and repaint gym floor

Regarding the Transportation increase, building a new bus barn with a bathroom and storage is anticipated to be completed at this time.

This is an estimate. The final numbers will be determined in August when new certified taxable values are available.

Ben made a motion adopt the resolution as presented. Craig 2nd, all in favor, motion passed.

7. 1st Reading Policy Updates:

NEW POLICIES

1015FE – Personalized Learning Opportunities

1016FE – Independent Investment Accounts

3550 – Student Clubs

3650 – Montana Pupil Online Personal Information Protection Act

7215 – Obligations and Loans

8550 – Cyber Incident Response

REQUIRED REVISIONS

1005FE – Proficiency Based Learning

1006FE – Transfers for School Safety

1009FE – Educator Recruitment and Retention

1014FE – Intent to Increase Non-Voted Levy

1014FE-F1 - Notice of Intent to Impose an Increase in Levies Form

1110 – Taking Office

1112 – Resignation

1113 – Vacancies

1120 – Annual Organizational Meeting

1402 - School Board Use of Email and Mobile Messaging

1420 – School Board Meeting Procedure

1420F – Notice Regarding Public Comment

1425 – Abstentions from Voting

1441 – Audience Participation

1512 – Conflicts of Interest

1700 – Uniform Complaint Procedure

2100 – School Year Calendar and Day

2150 – Suicide Awareness and Prevention

2151F – Assumption of Risk Form

2160 – Title I Parent and Family Engagement

2161P – Special Education Procedures

2167 – Correspondence Courses

2168 – Distance, Online, and Technology-Delivered Learning

3110 – Entrance, Placement and Transfer

3125 – Education of Homeless Children

3130 – Students of a Legal Age

3225 – Sexual Harassment, Sexual Intimidation, and Sexual Misconduct

3520 – Student Fines, Fees and Charges

3600P and 3600F2– Student Records

4301 – Visitors to Schools

4315 – Visitor and Spectator Conduct

4320 – Contact with Students

4332 – Conduct on School Property

4340 – Public Access to District Records

4410 – Relations with Law Enforcement Agencies

5012 - Sexual Harassment, Sexual Intimidation, and Sexual Misconduct in the Workplace

5120 – Hiring Process and Criteria

5223 – Personal Conduct
5232 - Abused and Neglected Child Reporting
5329 and 5329P – Long Term Illness and Disability
5256 – Reduction in Force
5330 – Maternity and Paternity Leave
5430F – Volunteers and Chaperones Form
7260 - Donations, Endowments, Gifts, and Investments
7520 – Independent Investment Accounts
8225 – Tobacco Free Policy
8425 and 8425P – Service Animals

RECOMMENDED REVISIONS

1610 – Annual Goals and Objectives
2410P – High School Graduation Requirements
5328P – FMLA Guidance
8301- School Safety

NEW RECOMMENDED POLICIES

1512F – Relationships Defined and Chart
2600 and 2600P- Work-Experience Program
5120P – Fingerprint Background Handling Procedure

DELETED POLICIES

8425F – Service Animal Form

Ben made a motion to approve the 1st reading on the policy updates. Craig 2nd, all in favor, motion passed.

Ben made a motion to approve the bills as presented and pre-approve payroll. Craig 2nd, all in favor, motion passed.

The next regular meeting is scheduled for Tuesday, April 14, 2020 at 7:00 p.m.

Lee made a motion to adjourn the meeting at 8:50 p.m. Ben 2nd, all in favor, motion passed.

Chairman of the Board

Date

District Clerk

Date