

**Lavina Public School
Regular School Board Meeting
May 12, 2020**

On Tuesday, May 12, 2020, at 7:00 p.m. Chairman Lee Burroughs called the regular school board meeting to order. Trustees Ben Lehfeldt and Craig Jensen, Superintendent Duane Walker and Clerk Julie Sperry were in attendance. Guests present were Craig Mattheis, Jennelle Wallis and Larry Ketcham. Joining the meeting on Google Meet were Susan and Anastasia Hayes, Francine Jansen, Raquel Sanguins, Allen Grammens, Kim Kopetzky, Kelli Schwehr, Tracy Zuhoski, Bill Battaiola, Nicole Hanson and Ivy Mallo.

The Pledge of Allegiance was recited.

Ben made a motion to approve the minutes of the April 14, 2020 regular meeting and April 28 special meeting as presented. Craig 2nd, all in favor, motion passed.

Reorganization of the Board:

1. **Swearing in of Newly Elected Trustee:** Jennelle Wallis was given the oath of office by Craig Mattheis, County Superintendent of Schools. She had been elected by acclamation for a three-year term.

Craig Jensen left the meeting at 7:04 p.m.

2. **Call for Nominations for Chairperson:** Lee nominated Ben for Chairman, Jennelle 2nd, all in favor. Ben Lehfeldt was elected Chairman of the Board.
3. **Election of Vice-Chairperson:** Ben nominated Jennelle for Vice-Chairman, Lee 2nd, all in favor. Jennelle Wallis was elected Vice-Chairman of the Board.
4. **Appointment of Clerk:** Lee made a motion to appoint Julie Sperry as Clerk for a one year term. Ben 2nd, all in favor, motion passed.
5. **Swearing in of Clerk:** Julie was given the oath of office by Craig Mattheis, County Superintendent of Schools.

Public Participation/Comments: None

Communications:

- **Trustee's report:** None
- **Student Council:** None
- **Teacher's organization:** A negotiation meeting is scheduled for May 20th at 7 p.m.
- **AD's Report:** The Broadview-Lavina Coop met last night and agreed to have the Pixellot camera system installed on the football field. All coaching positions for the 2020-2021 school year are open until filled.

Superintendent's Report:

The Lavina teaching staff continue to meet on a weekly basis to discuss our remote learning strategies. We discuss how things are developing, how the students are responding to this method of learning, and any ideas that may help improve what we are doing. The school continues to provide meals on a pick-up schedule as well as delivery to some families. The general discussion these days also centers around what if: are we going to have school this year, are we going to have to continue with remote learning, are we going to have

sports in the fall. These and many other questions are a constant reminder that we are in a unique learning and historical time in all of our lives. I also meet 3-5 times per week with a group of 6-8 other Superintendents that our IT personnel work with. We discuss many of the same issues as well as working on plans for implementing many of the new learning methods, and procedures that might need to be implemented in these changing times.

Fall planning for social distancing was discussed.

Old Business:

- 1. Football Restrooms and Storage:** Mr. Walker has bids from Aldrich Lumber and S Bar S. He is waiting for a bid from Jacob Hochstadler. Tabled.
- 2. Tech Ed and Family Consumer Science Programs:** Tabled.
- 3. Class Schedule 2020-2021:** Lee made a motion to adopt the class schedule that includes Family Consumer Science for the 20-21 school year. Jennelle 2nd, all in favor, motion passed.
- 4. NFHS Camera System:** Ben made a motion to have the Pixellot camera system installed in the gym. Jennelle 2nd, all in favor, motion passed.

5. Final Reading Policy Updates:

NEW POLICIES

1015FE – Personalized Learning Opportunities

1016FE – Independent Investment Accounts

3550 – Student Clubs

3650 – Montana Pupil Online Personal Information Protection Act

7215 – Obligations and Loans

8550 – Cyber Incident Response

REQUIRED REVISIONS

1005FE – Proficiency Based Learning

1006FE – Transfers for School Safety

1009FE – Educator Recruitment and Retention

1014FE – Intent to Increase Non-Voted Levy

1014FE-F1 - Notice of Intent to Impose an Increase in Levies Form

1110 – Taking Office

1112 – Resignation

1113 – Vacancies

1120 – Annual Organizational Meeting

1402 - School Board Use of Email and Mobile Messaging

1420 – School Board Meeting Procedure

1420F – Notice Regarding Public Comment

1425 – Abstentions from Voting

1441 – Audience Participation

1512 – Conflicts of Interest

1700 – Uniform Complaint Procedure

2100 – School Year Calendar and Day

2150 – Suicide Awareness and Prevention

2151F – Assumption of Risk Form

2160 – Title I Parent and Family Engagement

2161P – Special Education Procedures

2167 – Correspondence Courses

2168 – Distance, Online, and Technology-Delivered Learning

3110 – Entrance, Placement and Transfer

3125 – Education of Homeless Children
 3130 – Students of a Legal Age
 3225 – Sexual Harassment, Sexual Intimidation, and Sexual Misconduct
 3520 – Student Fines, Fees and Charges
 3600P and 3600F2– Student Records
 4301 – Visitors to Schools
 4315 – Visitor and Spectator Conduct
 4320 – Contact with Students
 4332 – Conduct on School Property
 4340 – Public Access to District Records
 4410 – Relations with Law Enforcement Agencies
 5012 - Sexual Harassment, Sexual Intimidation, and Sexual Misconduct in the Workplace
 5120 – Hiring Process and Criteria
 5223 – Personal Conduct
 5232 - Abused and Neglected Child Reporting
 5329 and 5329P – Long Term Illness and Disability
 5256 – Reduction in Force
 5330 – Maternity and Paternity Leave
 5430F – Volunteers and Chaperones Form
 7260 - Donations, Endowments, Gifts, and Investments
 7520 – Independent Investment Accounts
 8225 – Tobacco Free Policy
 8425 and 8425P – Service Animals

RECOMMENDED REVISIONS

1610 – Annual Goals and Objectives
 2410P – High School Graduation Requirements
 5328P – FMLA Guidance
 8301- School Safety

NEW RECOMMENDED POLICIES

1512F – Relationships Defined and Chart
 2600 and 2600P- Work-Experience Program
 5120P – Fingerprint Background Handling Procedure

DELETED POLICIES

8425F – Service Animal Form

Lee made a motion to approve the final reading of the policy updates. Jennelle 2nd, all in favor, motion passed.

New Business:

1. **Graduation and Diplomas:** Lee made a motion to have graduation May 16th at 11 a.m. in the City Park and to approve the diplomas for the two seniors. Jennelle 2nd, all in favor, motion passed.
2. **Student Council Constitution Amendment:** Lee made a motion to adopt the Student Council Constitution Amendment as presented. Jennelle 2nd, all in favor, motion passed.
3. **Athletic Director, Trans. Director, Asst. to Administration:** Lee made a motion to approve Francine Jansen as Athletic Director and Transportation Director for the 20 -21 school year. Jennelle 2nd, all in favor, motion passed. Assistant to the Administration was tabled.

4. **Resignation – Asst. Cook:** Lee made a motion to accept the resignation of Francine Jansen as Assistant Cook. Jennelle 2nd, all in favor, motion passed.
5. **Transportation Committee:** Ben made a motion to appoint Jennelle to the Transportation Committee for the 2020-2021 school year. Lee 2nd, all in favor, motion passed.
6. **Bus Transportation Agreement with Roundup School District:** Lee made a motion to approve the transportation agreement with Roundup to allow our bus to go into the Dean Creek area. Jennelle 2nd, all in favor, motion passed.
7. **Amendment to FSA Plan for CARES Act:** Jennelle made a motion to approve the amendment to the FSA Plan for the CARES Act. Lee 2nd, all in favor, motion passed.

Lee made a motion to approve the bills and payroll as presented and pre-approve the certified final payroll. Jennelle 2nd, all in favor, motion passed.

The next regular meeting is scheduled for Tuesday, June 9, 2020 at 7:00 p.m.

Lee made a motion to adjourn the meeting at 8:15 p.m. Jennelle 2nd, all in favor, motion passed.

Chairman of the Board

District Clerk

Date

Date