

**Lavina Public School  
Regular School Board Meeting  
June 14, 2022**

On Tuesday, June 14, 2022, at 7:00 p.m. Chairman Jennelle Wallis called the regular school board meeting to order. Trustees Dan Peters and Ben Lehfeltdt, Superintendent Nicole Hanson and Clerk Julie Sperry were in attendance. Guests present were Kelli Schwehr, Josh Wolff, Francine Jansen, Jessica Dodds and Mikael Wills. Joining the meeting on Google Meet were Larry Ketcham and Rena Kouba.

Pledge of Allegiance was recited.

Ben made a motion to approve the minutes of the May 10, 2022 regular meeting as presented. Dan 2<sup>nd</sup>, all in favor, motion passed.

**Public Participation/Comments:** None

**Communications:**

**Trustee's report:** None

**Student Council:** None

**Teacher's organization:** Mrs. Schwehr reported the school year ended well!

**AD's Report:** Thirteen athletes attended the State Track Meet. Lee Karpstein placed 2<sup>nd</sup> in the 2-mile. William Sanguins took 6<sup>th</sup> in the long jump and also set a school record which had been held for 46 years! Open gyms and tournaments have been taking place. Summer Caucus is on June 21<sup>st</sup>. The scoreboards and shot clocks have been paid for. The gym floor will be recoated on July 22<sup>nd</sup>. The requirements have changed for new CDL bus drivers. They must complete an entry level training course through a certified trainer. A new bus purchase will be scheduled. PHlight Club will be held in Seeley Lake August 7-9.

**Maintenance Report:** Josh talked about progress on summer projects.

**Superintendent's Report:**

- **Boiler Grant Update:** We were awarded the CBDG grant in the amount of \$522,800. I am going to be working with Stahly and Snowy Mountain Development to begin our next steps. We were also awarded the Brownfields Assessment grant through Snowy Mountain Development for up to \$100,000 for the removal of the boiler.
- **Scoreboards:** We have reached our fundraising goal for the new scoreboards. The following is a list of donors and the amounts.
  - Stockman Bank: \$12,100
  - Farm Credit: \$3,500

- Reach Higher: \$1,000
- Senior Class: \$175
- Coke: \$6,500
- Nelson Ranch: \$1,700
- Total: \$25,375

\*Each donor on this list will be recognized with a panel or banner under the scoreboards.

- **Safety Plan Revamp:** I am working with Deputy Katie Ford to rewrite our school safety plan. I would like to present it to the board in July for approval. Within the school safety plan, I plan to incorporate the ALICE model. With the help of the State DES, we have submitted a \$45,000 grant to the Department of Homeland Security to help with teacher training. We should hear back in September.
- **Open Positions:** Science, Elementary, PE - Ms. Schwehr and I have been working on creative ideas to fill the empty positions while maintaining a quality education.
- **Committee Meetings:** This summer is filled with committee meetings. I was chosen to be on the ACE Consortium board (curriculum development). I have also joined the Regional Advisory Council for CPT. Last week I traveled to Hobson to meet with the SPED Co-Op board. We are having a hard time getting positions filled at that level. We are looking for a school psych and a speech therapist.
- **MTSS:** A handful of teachers and I are attending the MTSS Summer Institute in Bozeman next week. We will develop Lavina's MTSS model at this meeting.
- **Supt License:** I have finished the requirements for my license and should be receiving my new license with the Superintendent credential soon.

## Old Business:

1. **2<sup>nd</sup> Reading New Policy:**
  - a. 1010FE/3100 – Early Childhood Education Enrollment Exceptional Circumstances – Student-Specific
2. **2<sup>nd</sup> Reading Required Policy Updates:**
  - a. Policy 1520 – Board Staff Communications
  - b. Policy 2161P – Special Education Procedures
  - c. Policy 2167 – Correspondence Courses
  - d. Policy 2168 – Distance, Online, and Technology Learning
  - e. Policy 2170 – Digital Academy Classes
  - f. Policy 2312 – Copyright
  - g. Policy 2510 – School Wellness
  - h. Policy 3121 – Enrollment and Attendance Records
  - i. Policy 3310 – Student Discipline
  - j. Policies 3413F1 and 3413F2 – Immunization Exemption Forms

- k. Policy 3416 – Administering Medicines to Students
- l. Policy 5223 – Personal Conduct
- m. Policy 5321 – Leaves of Absence
- 3. **2<sup>nd</sup> Reading Recommended Policy Updates:**
  - a. Policy 3612 and 3612P – Student Use of District Provided Technology
  - b. Policy 3612F - Student Use of District Provided Technology with the sentences beginning on Line 29 removed.
  - c. Policy 5121 – Applicability of Personnel Policies
  - d. Policy 5228P – Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
  - e. Policy 5314 – Substitutes
  - f. Policy 5450, 5450F, and 5450P – Employee Use of District Provided Technology
  - g. Policy 8300 – Risk Management
- 4. **2<sup>nd</sup> Reading New Recommended Policies:**
  - a. Policy 3305 – Seclusion and Restraint
  - b. Policy 3310P1 – Student Discipline Risk Assessments
  - c. Policy 7625 – Use of Enhanced Tax Credit Receipts

Ben made a motion to approve the 2<sup>nd</sup> and final reading of Policies 1010FE/3100, 1520, 2161P, 2167, 2168, 2170, 2312, 2510, 3121, 3310, 3413F1, 3413F2, 3416, 5223, 5321, 3612, 3612P, 3612F, 5121, 5228P, 5314, 5450, 5450F, 5450P, 8300, 3305, 3310P1, and 7625. Dan 2<sup>nd</sup>, all in favor, motion passed.

### **New Business:**

- 1. **Close RELEAD Account:** Ben made a motion to close the RELEAD student activity account. Dan 2<sup>nd</sup>, all in favor, motion passed.
- 2. **Review ESSER Plan:** Moved to the end of the meeting.
- 3. **Update 1900 Series Policies:** Moved to the end of the meeting.
- 4. **Bus Driver Contracts:** Jennelle made a motion to hire Charlie Egge – North Route, Susan Wood – South Route, Kelly Becktold – East Route, and Francine Jansen and Larry Ketcham – Seitz Route. Ben 2<sup>nd</sup>, all in favor, motion passed.
- 5. **Bus Driver Wages – Activity Driving and Down Time:** Ben made a motion to increase the hourly wage for activity driving to \$13.00 and for down time to \$11.00. Dan 2<sup>nd</sup>, all in favor, motion passed.
- 6. **Bus Routes:** Ben made a motion to approve the East, South and Seitz Routes as presented and table the North Route for revisions. Dan 2<sup>nd</sup>, all in favor, motion passed.
- 7. **Substitute Wages:** Jennelle made a motion to increase substitute wages to \$11.00 per hour (\$88.00 full day/\$44.00 half day). Dan 2<sup>nd</sup>, all in favor, motion passed.
- 8. **Meal Prices:** Ben made a motion to set meal prices for the 2022-2023 school year as follows:
  - Breakfast – PK-6 \$1.75, 7-12 \$2.00, Adult \$3.00
  - Lunch – PK-6 \$2.00, 7-12 \$2.25, Adult \$4.00
 Dan 2<sup>nd</sup>, all in favor, motion passed.

9. **Attendance Agreements:** Ben made a motion to approve the attendance agreements as presented. Jennelle 2<sup>nd</sup>, all in favor, motion passed.
10. **Graduation Requirements – Personal Finance:** Jennelle made a motion to add Personal Finance as a required credit for graduation. Dan 2<sup>nd</sup>, all in favor, motion passed.
11. **Hire Social Studies Teacher:** Ben made a motion to hire Kristina Hand as Social Studies Teacher for the 2022-2023 school year. Dan 2<sup>nd</sup>, all in favor, motion passed.
12. **Hire Part Time Music Teacher:** Dan made a motion to hire Sharon Parker as Music Teacher for the 2022-2023 school year. Ben 2<sup>nd</sup>, all in favor, motion passed.
13. **Hire Special Ed Aide:** Ben made a motion to hire Kayla Maki as Special Ed Aide for the 2022-2023 school year. Dan 2<sup>nd</sup>, all in favor, motion passed.
14. **Hire Aide:** Dan made a motion to hire Jessica Dodds as Aide for the 2022-2023 school year. Ben 2<sup>nd</sup>, all in favor, motion passed.
15. **Technology Contract – Mr. Ketcham:** Ben made a motion to approve Mr. Ketcham's Technology Contract for \$5000 for the 2022-2023 school year. Dan 2<sup>nd</sup>, all in favor, motion passed.
16. **Obsolete Sale:** Ben made a motion to approve the following Resolution. Dan 2<sup>nd</sup>, all in favor, motion passed.

#### **RESOLUTION**

WHEREAS, the trustees of the Lavina School District have determined that the following personal property of the District, located at 214 1<sup>st</sup> St. E., Lavina, MT are obsolete, undesirable, and/or unsuitable for school purposes.

WHEREAS, a description of the property is as follows:

**Misc. technology equipment**

**Misc. textbooks**

**Misc. supplies**

WHEREAS, the subject property is obsolete, undesirable, and/or unsuitable for school purposes because the items are outdated and/or have been replaced.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Lavina Public School District No. 2 hereby resolves to sell the property identified above because it is or is about to become obsolete, undesirable, and/or unsuitable for school purposes.

BE IT FURTHER RESOLVED, that notice of this resolution shall, in accordance with § 20-20-204, be published in a newspaper of general circulation in the District on June 23, 2022, The Times-Clarion, and posted in three public places in the District.

BE IT FURTHER RESOLVED, that this resolution shall become effective fourteen (14) days after publication specified above unless appealed to a district court by a taxpayer in compliance with and as provided in § 20-6-604(4), MCA.

Vote being had on the above and foregoing Resolution and the same having been counted and found to be as follows:

	In Favor	Opposed
Ben Lehfeltdt	__X__	_____

Jennelle Wallis

Dan Peters

  X    
  X  

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The Chairperson declared said Resolution adopted.

- 17. Montana High School Association Dues and Insurance:** Ben made a motion to approve seven activities, Liability Insurance and Concussion Insurance for the 2022-2023 school year. Dan 2<sup>nd</sup>, all in favor, motion passed.

Jessica Dodds and Mikael Wills left the meeting at 8:24 p.m.

- 18. MSGIA Property & Liability Insurance:** Ben made a motion to approve the MSGIA property & liability insurance renewal for the 2022-2023 school year. Jennelle 2<sup>nd</sup>, all in favor, motion passed.

- 19. MSGIA Workers' Compensation Renewal:** Jennelle made a motion to approve the MSGIA workers' compensation insurance renewal for the 2022-2023 school year. Dan 2<sup>nd</sup>, all in favor, motion passed.

- 20. Montana Small Schools Alliance Library Standards:** Jennelle made a motion to approve the MSSA Library Standards Agreement. Dan 2<sup>nd</sup>, all in favor, motion passed.

- 21. Review ESSER Plan and Update 1900 Series Policies:**

- Ben made a motion to approve the updated LEA ESSER Plan. Dan 2<sup>nd</sup>, all in favor, motion passed.
- Ben made a motion to approve the Safe Return to School Plan as presented. Dan 2<sup>nd</sup>, all in favor, motion passed.
- Jennelle made a motion to approve the review of Policies 1900, 1901, 1905, 1907, 1908 and 1911 and terminate Policies 1902, 1903, 1903F, 1904, 1906, 1906P, 1908F, 1909, 1910, 1910F1, 1910F2 and 1912. Dan 2<sup>nd</sup>, all in favor, motion passed.

Ben made a motion to approve the bills and payroll as presented and pre-approve June 30<sup>th</sup> payroll. Dan 2<sup>nd</sup>, all in favor, motion passed.

The next regular meeting is scheduled for Tuesday, July 12, 2022 at 7:00 p.m.

Ben made a motion to adjourn the meeting at 8:52 p.m. Dan 2<sup>nd</sup>, all in favor, motion passed.

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Chairman of the Board

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date